

# RESERVATION ORDER FORM

## TAMPA THEATRE SCHOOL SHOW PRESENTATIONS FIELD TRIP ORDER FORM

(\*\*\*)please complete in ink!(\*\*\*)

SCHOOL: \_\_\_\_\_

This page is page \_\_\_\_\_ of \_\_\_\_\_ pages being faxed.

CONTACT: \_\_\_\_\_

FAX COMPLETED FORM TO: NICOLE SOUTHWORTH

PHONE: \_\_\_\_\_

FAX: (813) 274-8978

FAX: \_\_\_\_\_

PHONE: (813) 274-5510

EMAIL: nicole@tampatheatre.org

| PERFORMANCE / DATE / SHOWTIME | GRADE LEVEL | # OF STUDENT TICKETS | # OF COMPED ADULT TICKETS | # OF PAID ADULT TICKETS | ADA NEEDS | ** # OF WH | # OF BUSES | AMOUNT DUE | OK/ SOLD OUT |
|-------------------------------|-------------|----------------------|---------------------------|-------------------------|-----------|------------|------------|------------|--------------|
| YELLOW BRICK ROAD 10/20/11    |             |                      |                           |                         |           |            |            |            |              |
| RAMONA QUIMBY 01/23/12        |             |                      |                           |                         |           |            |            |            |              |
| FREEDOM TRAIN 01/24/12        |             |                      |                           |                         |           |            |            |            |              |
| LELAND FAULKNER 02/21/12      |             |                      |                           |                         |           |            |            |            |              |
| SKIPPYJON JONES 04/18/12      |             |                      |                           |                         |           |            |            |            |              |

ADA NEEDS: VI=VISUALLY IMPAIRED, HI=HEARING IMPAIRED, PI=PHYSICALLY IMPAIRED, ESE=EXCEPTIONAL, OT=OTHER, \*\*WH=WHEELCHAIR

**\*\*\*COMPLIMENTARY ADULT TICKETS are provided at a ratio of 1 PER 15 STUDENTS. ESE ratio is 1 per 3 students.**

NOTE: Tampa Theatre will fax this form back to you confirming that your reservation order has been received and processed.

**PLEASE REMEMBER:** Once your order form has been received, a seat for each of your students has been reserved. Although attrition due to absences will occur, IT IS NOT ACCEPTABLE to cancel and entire performance or to reduce attendance numbers by more than 10% without a MINIMUM of three weeks notice (CANCELLATION DEADLINE). In the event of a cancellation, or reduction in attendance greater than 40% of the original reservation, AFTER THE CANCELLATION DEADLINE, the school is responsible for 60% of the original reservation.

