



TAMPATHEATRE

Welcome To The Show

WEDDING RENTALS

Yes, we do "I Do's"! The historic Tampa Theatre is fortunate to host many weddings each and every year. Please remember, though, that one of the things that makes us unique to many other wedding venues is that we are a fully programmed theater, presenting a full calendar of films, concerts, field trips and tours for the community. Obligations to film distributors and commitments to regularly-scheduled events must preclude us from renting the Theatre for weddings during certain days and times of the week.

Rental Time Blocks and Estimated Costs

Tampa Theatre can accommodate your special occasion during three day/time rental block options, pending date availability. The general estimates include rent, labor, security, taxes & fees:

- **Saturday or Sunday: MORNING**
8:00am - 1:00pm
Total General Estimate: \$1,710
- **Monday through Thursday: AFTERNOON**
Noon - 6:00pm
Total General Estimate: \$2,600
- **Monday through Thursday: EVENING**
LIMITED AVAILABILITY
6:00pm - Midnight
Total General Estimate: \$3,600

General Estimates Include:

- Use of the building (electricity included) during the specified time block for purposes of your wedding event
- Approximate labor costs (not including beverage service labor) for house and stage manager, front of house staff, and police security
- Use of the Theatre's lighting system, as currently installed and focused
- Use of the Theatre's sound (public address) system
- Custodial service to prepare Theatre auditorium and lobby prior to occupancy clean up post-event (for event without food & beverage service)
- Taxes & Fees

711 N. Franklin Street, Tampa FL 33602-4411

Tel: 813.274.8286 **Fax:** 813.274.8978

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General Estimates Do NOT Include:

- Permission to sell any food or concessions items
- Extraordinary staging or technical demands
- Use of the Mighty Wurlitzer Theatre Organ (\$150 charge)
- Staff organist (\$150 estimate)
- Beverage service, if applicable
- Insurance (see below)
- Use of Theatre banquet tables: a total of 10 banquet tables, skirts and cloths (navy blue) are available for rental
- Rehearsal time, other than on the day of the ceremony within the rental time block
If additional time is needed to accommodate a rehearsal, it can usually be conducted early in the morning on the day of the ceremony. Advance rehearsals outside of the rental time block are not always possible and will depend upon the Theatre's event schedule. However, if a mutually agreeable time slot is available, it may be reserved at the following rates:
 - *Rehearsal rental rate: \$90.00/hour, plus taxes & fees*
 - *Stagehand rates: Approximately \$26.00/hour, 4 hour minimum*
- Additional Event Hours
Hours directly adjacent the rental time block may be reserved, pending availability, to extend the length of the event at the following rates:
 - *\$250/hour*
 - *\$350/hour before 8:00am or after midnight**Please note that for Saturday and Sunday morning weddings, the 1:00pm end time is **firm** and cannot be extended.*

Insurance

The Tampa Theatre Foundation and the City of Tampa require that all Lessees of Tampa Theatre provide a certificate of insurance. Complete details regarding insurance requirements will be included in your Rental Lease Agreement. We suggest wedding clients contact their insurance provider or consider www.wedsafe.com as an easy and affordable source to obtain this type of Tenant User Liability Insurance coverage.

Food & Beverage

If you plan to incorporate an on-site reception into your rental time block and would like to serve food and/or drinks to your guests, please note that all beverage services are to be provided by Tampa Theatre. Beverage service can be structured in either an open bar format (which will be billed to the Lessee) or a cash bar format, where guests purchase their own beverages. Once the food & beverage details of your event have been discussed and approved, we will provide a current beverage service price sheet, and you'll be welcome to engage an outside caterer to provide food service.

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Deposits & Final Billing

The full amount of your estimate will be due prior to your wedding, and will be broken into two deposits:

- Your base rental, taxes and fees are due at the time contracts are signed, and are non-refundable
- Remaining estimated additional expenses must be paid in full not later than two weeks before the wedding

A final settlement reflecting actual charges will be issued within 14 calendar days after the event. Final payment must be received (or refund issued, if actual costs are less than the estimate) within 30 days.

Availability & Scheduling

Scheduling is done on a first come, first served basis, and no date is considered firm until a contract has been executed and the necessary deposits received. To check date availability, get further information, request a detailed estimate or initiate a contract, contact us at rentals@tampatheatre.org

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